



VENDOR BOOTH APPLICATION

FALL GARDEN EXPO

September 25 – 26, 2026

Sponsored by the Hall County Master Gardeners Corporation and the UGA Cooperative Extension – Hall County

REGISTRATION: Payment is required at time of registration.

COMPANY NAME _____

ADDRESS _____

CITY _____ **STATE** _____ **ZIP** _____

PHONE _____ **WEBSITE** _____

EMAIL ADDRESS _____ **FACEBOOK PAGE** _____

CONTACT PERSON _____

DESCRIBE THE TYPE OF MERCHANDISE TO BE SOLD (this info is used in marketing)

PREFERRED LOAD-IN TIME _____

(Thursday Sept 24, 8 am – 5 pm)

We will provide free lunches on Load-in day for our vendors. Number of lunches requested: _____

BOOTH PREFERENCE (LETTER AND NUMBER FROM LAYOUT MAP)

Choice #1 _____ **Choice #2** _____

DO YOU NEED ELECTRICITY? (Y/N) _____

Note: Booths with electricity are limited to C and G booths and will be assigned on a first come basis.

COST OF REQUESTED BOOTH

Booth Type	Price
Booths A–F (approx. 16' x 20')	\$160
Booth G (approx. 12' x 12')	\$110

PER BOOTH COST: _____ × NUMBER OF BOOTHS REQUESTED _____ = TOTAL: \$ _____

One-time \$10 discount for multiple booths (not per booth): -\$ _____

TOTAL DUE: \$ _____

PAYMENT INFORMATION:

Payment Method: Enclosed Online

If enclosing payment, we accept personal check, cashier's check, money order.

MAKE CHECKS PAYABLE TO HALL COUNTY MASTER GARDENERS CHECK NUMBER _____

If paying online, we accept Venmo or credit card. Go to our website and follow the instructions to pay online: <https://www.hallmastergardeners.com/expo-vendors>

SUBMITTING YOUR APPLICATION:

EMAIL: ExpoChair@HallMasterGardeners.com

POSTAL MAIL: HCMG Expo Chair, PO Box 907655, Gainesville, GA 30501-9011

THE FINE PRINT

Please review the following items before submitting your application.

- All vendors will be given an empty booth space. Vendors must provide their own tables, chairs, shelves, racks, etc.
- No vehicles are permitted in the arena on sale days after 8:00 am or before end time.
- For vendors requesting electric connection, power will be provided to a rail at the back of the booth. Vendor electricity use should not exceed 15 amps.
- No music / recordings / audio in the arena at any time (loading times, during sale hours, before/after sale hours).
- No pets allowed at any time (loading times, during sale hours, before/after sale hours). Only animals complying with ADA regulations will be allowed entry.
- No smoking, vaping, or alcohol use in the arena at any time (loading times, during sale hours, before/after sale hours).
- Each vendor is kindly asked to donate a door prize with retail value of \$20 or more (gift certificate, gift basket, specific item). Vendor donation will be announced in the arena when prize is awarded.

- Hall County Master Gardener Extension Volunteers' liability insurance coverage does not extend to vendors; therefore, vendors should provide their own liability coverage for the EXPO event.
- Each vendor should supply a tabletop banner or sign with your company name for display in the booth. Tabletop banners are encouraged. No poles or stakes may be driven into the ground.
- Only plastic zip-ties may be used to attach items to wood rails or posts. No nails, tape, wire or staples may be used.
- No holes may be dug in or sharp items forced into the ground. (Underground utilities may be damaged.)
- Vendors offering home improvement products, lawn maintenance contracts, political endorsements, or products that do not hold true to the nature of the Garden Expo will not be accepted. Final vendor acceptance will be at the discretion of the Expo Committee. If you are new to the Expo or unsure about your product, please hold payment until receiving an acceptance email from the Expo chair.

Signature: _____ Date: _____

Contact us for more information:

Email: ExpoChair@HallMasterGardeners.com | Phone: 770-535-8293 (extension office)

Fall 2026 Plan

